[Building / estate name]

General Assembly Minutes

[Agenda item title]

Meeting: 14/04/2026, 18:00 · Venue: [Meeting venue — address] · Status: Open

Notice given: 20 Mar 2026 · Prepared by: [Manager name] · Generated: 06/09/2026, 22:01

Applied Rules

Profile: GENERIC · Vote weighting: Per unit · Majority threshold: 50% (of votes cast)
Quorum: not required

Attendance (Roll Call)

Total eligible weight: 2 · Attending weight: 2 (100%) · Quorum: Not required

In person: 1 · Online: 1 · By proxy: 0 · Absent: 0

Owner	Attendance	Weight
[Owner 1 name]	In person	1
[Owner 2 name] (via QR)	Online	1

Agenda

1. [Agenda item title] — PENDING

[Description of the matter to be decided — rationale, amount and implementation timetable go here.]
Vote tally: Yes 2 (2 voters) · No 0 (0 voters) · Abstain 0 (0 voters)
Quorum: Not required (basis: profile requires no quorum)

Signatures

Chair of the meeting

Secretary